

# Leslie Thomas Junior High

## School Advisory Council (SAC) Meeting Minutes

Date: October 7, 2025

Location: Leslie Thomas Junior High

Time: 6:00 pm

### 1. Attendance

Present: Adair Roop, Krystal Denney, Kate Denney, Natalie Nymark, Angela Akpan, Chad Denny, Ryan Richards, BJ Nooyen, Lisa MacNeil, Gary Miller

Regrets: N/A

### 2. Call to Order

The meeting was called to order by Gary Miller, seconded by Krystal Denney.

### 3. Approval of Agenda

- Define the SAC
- Election and Appointment of Members
- Operating Procedures
- Election of Secretary
- Determine Meeting Schedule
- Establish Decision-Making Structure / Bylaws
- Principal's Report

### 4. Define the SAC

The SAC's role is to promote student success and provide advice in the best interest of students from the perspective of the school community.

Duties include participation, collaboration, feedback, oversight of SAC grant spending decisions, and maintaining quorum (50% + 1).

Tentative meeting dates: Nov 4, Dec 9, 2025; Feb 10, Mar 31, May 5, 2026.

Decision-making method for 2025–2026: Consensus.

SAC fund distribution will prioritize Literacy, Mathematics, and Well-being initiatives.

### 5. Principal's Report – Gary Miller

**School Demographics:** 329 students

- Five Grade 6 classrooms (one Early French Immersion)
- Five Grade 7 homerooms (one Late French Immersion, one Early French Immersion)
- Four Grade 8 homerooms (one Late French Immersion, one Early French Immersion)

**Staffing Updates:** Margaret Coffin (Guidance), Melodie Edwards (French Immersion 7/8), Gemma MacPherson (in for Katie Archibald's maternity leave), Cathy Dulong, Taylor Ley-Parson, and Deeba Kolkar (EPAs).

**Events & Programs:** Orange Shirt Day raised \$600 for Friendship Centre, Picture Day Sept 9 (Retakes Oct 27), Breakfast and Lunch Programs launched, Curriculum Night Sept 18, Terry Fox Walk Oct 3.

**Sports & Clubs:** Gaga Ball Champion – Jon Hayford; Soccer, Cross Country, Volleyball, Intramurals; Jazz Band, Crochet, Aquarium, Chess, Cribbage Clubs.

## ***6. Funding Requests***

Jan Scott requested funding for 15–28 headsets with microphones (estimated \$19.99–\$29.99 each). Approved funding: \$840 for 28 headsets.

## ***7. Budget Update***

2025–2026 SAC Grant: \$5,329.00

## ***8. Adjournment***

Meeting adjourned. Next meeting scheduled for November 4, 2025. An agreement will be provided and sent to the R.E.D.